

Transfer Credit Request Form

Purpose of this form

Use this form to request transfer credits for any engineering course taken at another accredited engineering program that was passed with a grade of C or better, and that the official transcript showing your grade for the course has been submitted to the UNC Charlotte's Admissions Office. Please use a separate form for each such course. **Do NOT use this form for Engineering Technology or any non-engineering courses taken at other institutions.**

Complete, sign and submit this form **along with the syllabus of the course** you would like to transfer to Ms. Jerena McNeil in ECE Office (EPIC 2242).

Your Information

Name: _____ Student ID: _____

Institution from which you are transferring

Name: _____

Address: _____

Main Phone Number: _____

Website address (if available will speed up the processing of this form): _____

Program Name (e.g., Electrical Engineering): _____

Course Number and Title (e.g., EE201: Electrical Circuits I): _____

Date Taken: _____

Grade Received: _____

UNCC Equivalent Course

UNCC Engineering course number for which you would like to receive transfer credits

(e.g., ECGR2111): _____

Signature: _____

Date: _____

For Office Use Only

Evaluator's Name: Professor _____

I have evaluated the above course and believe that the requested transfer credits:

Should be granted Should not be granted Requires interview with student

Evaluator's Signature: _____

Date: _____

Office Use Only:

Given to Evaluator on:

Returned on:

Processed on: